

MINUTES
REGULAR BOARD MEETING
MARIN COUNTY EMPLOYEES' RETIREMENT ASSOCIATION (MCERA)
One McInnis Parkway, 1st Floor
Retirement Board Chambers
San Rafael, CA
December 12, 2018 – 9:00 a.m.

The Board of Retirement for the Marin County Employees' Retirement Association encourages a respectful presentation of public views to the Board. The Board, staff and public are expected to be polite and courteous, and refrain from questioning the character or motives of others. Please help create an atmosphere of respect during Board meetings. If members of the public wish to speak on any agenda items, please alert the Retirement Administrator to that request prior to the matter being called.

EVENT CALENDAR 9 a.m. Regular Board Meeting

CALL TO ORDER

Chair Gladstern called the meeting to order at 9:02 a.m.

ROLL CALL

PRESENT: Block, Cooper, Given, Gladstern, Jones (alternate retired), Klein, Murphy, Piombo (alternate safety), Shaw (ex officio alternate), Silberstein, Thomas, Werby

ABSENT: None

MINUTES

It was M/S Cooper/Thomas to approve the November 7, 2018 Board Meeting Minutes as submitted.

AYES: Block, Cooper, Given, Gladstern, Klein, Murphy, Silberstein, Thomas, Werby

NOES: None

ABSTAIN: None

ABSENT: None

A. OPEN TIME FOR PUBLIC EXPRESSION

Note: The public may also address the Board regarding any agenda item when the Board considers the item.

Open time for public expression, from three to five minutes per speaker, on items not on the Board Agenda. While members of the public are welcome to address the Board during this

time on matters within the Board's jurisdiction, except as otherwise permitted by the Ralph M. Brown Act (Government Code Sections 54950 et seq.), no deliberation or action may be taken by the Board concerning a non-agenda item. Members of the Board may (1) briefly respond to statements made or questions posed by persons addressing the Board, (2) ask a question for clarification, or (3) provide a reference to staff for factual information.

No members of the public provided comment.

B. APPOINTMENT OF BOARD STANDING COMMITTEES (Action)

Appointment of Standing Committees and Standing Committee Chairs

Chair Gladstern presented appointments of Standing Committees and Standing Committee Chairs for 2019. She discussed proposed changes made from the prior year so that officers are not chairing committees at the same time: Trustee Klein to Chair the Investment Committee and Trustee Werby to serve on and Chair the Finance and Risk Management Committee.

Investment Committee – composed of all twelve members of the Retirement Board

Sara Klein, Chair

Finance and Risk Management Committee

Todd Werby, Chair

Steve Block

Roy Given

Sara Klein

Alan Piombo

Governance Committee

Chris Cooper, Chair

Maya Gladstern

Dorothy Jones

Steve Silberstein

Phillip Thomas

Audit Committee

Maya Gladstern, Chair

Steve Block

Roy Given

It was M/S Thomas/Silberstein to adopt the Chair's appointments to standing committees for 2019.

AYES:	Block, Cooper, Given, Gladstern, Klein, Murphy, Silberstein, Thomas, Werby
NOES:	None
ABSTAIN:	None
ABSENT:	None

Chair Gladstern announced ad hoc committees for 2019 as follows:

Ad Hoc One McInnis Committee

Maya Gladstern, Chair

Roy Given

Todd Werby

Ad Hoc Education Committee

Steve Block, Chair

Maya Gladstern

Todd Werby

Ad Hoc Retirement Administrator Performance Evaluation Committee

Maya Gladstern, Chair

Roy Given

Dorothy Jones

C. MATTERS OF GENERAL INTEREST

1. Actuarial Audit of June 30, 2017 Valuation (Action) – Milliman, Nick Collier and Dan Wade
Consider and take possible action to accept actuarial audit of June 30, 2017 valuation and 2017 Experience Study

Mr. Wickman introduced consulting actuaries Nick Collier and Dan Wade of Milliman to present the results of their audit of MCERA's June 30, 2017 Actuarial Valuation and 2014-2017 Experience Study. Mr. Wickman thanked Mr. Collier and Mr. Wade for their professional approach to the audit and noted that MCERA's consulting Actuary Graham Schmidt of Cheiron is here today to answer any questions.

Milliman Actuary Nick Collier explained that Milliman developed a full parallel replication of the June 30, 2017 Actuarial Valuation. He expressed appreciation to Cheiron for being responsive to their questions and inquiries during the audit.

Trustee Jones joined the meeting at 9:06 a.m.

Mr. Collier stated the purpose of the actuarial audit is to review the calculations and methodologies of MCERA's actuary to determine whether they are working as expected. The Milliman audit report concluded that the overall actuarial valuation results are good. There is a close match on liabilities and contribution rates (both member and employer). They also concluded that the assumptions used in the actuarial calculations are reasonable. There are recommended changes identified in the audit, but the changes will not materially affect overall valuation results.

Mr. Collier discussed the recommended changes from the audit. The first recommendation is to revise the service death benefit calculations for active PEPRA members to align with the Miscellaneous and Safety assumptions. Service death benefit assumptions were switched for General and Miscellaneous, resulting in a slightly lower liability for active PEPRA Safety members and slightly higher liability for active PEPRA Miscellaneous members.

The second recommendation is to revise the calculation of liabilities for the active member reciprocal benefit to reflect updated assumed deferred retirement ages for PEPRA members. The valuation assigns a liability for members who are assumed to leave active service in the future. A portion of that liability reflects that the member may go to work for a reciprocal agency and therefore be entitled to have his or her benefit reflect compensation increases at the other agency until assumed retirement. For PEPRA members, Cheiron did not update this calculation to reflect the new deferred retirement age adopted for the 2017 valuation. Therefore, the projected deferred retirement benefit for future PEPRA reciprocal members was understated.

The next recommendation is to revise the assumed age factor used in the calculation of liabilities for deferred (inactive) vested members to align with the updated assumed deferred retirement ages. The valuation report used age factors based on the prior assumed retirement age. The error was confirmed by Cheiron and will be updated in the procedures for the June 30, 2018 valuation.

The final recommendation was to include additional disclosures in the valuation report that would explain to the reader the methods used to allocate assets to the three valuation subgroups. These methods were reviewed by Milliman and found to be reasonable.

MCERA's method of determining employer contribution rates based on normal cost and layered amortization of the actuarial accrued liability is a systematic way to get to full funding, according to Mr. Collier. He explained that layered amortization serves as a smoothing mechanism and is good for funding adequacy, striking a balance between stable contribution rates and funding. When applying asset levels and funding policy, Milliman comes up with contribution rates that are a close match to Cheiron's. Mr. Collier stated this gives confidence in the Cheiron calculations.

Milliman Actuary Nick Wade reviewed assumptions in the Experience Study. He noted the price component of inflation is used in both the wage growth and investment return assumption. Mr. Wade stated MCERA's inflation assumption of 2.75% is reasonable and in step with a general downward trend, noting that the Social Security Intermediate Estimate for inflation is 2.6%. Wage growth is based on price inflation and real wage increases that reflect productivity. The current wage growth assumption is 3%, composed of the 2.75% inflation assumption, plus 0.25% for real wage growth, which Mr. Wade said is on the low end of forecasts. The wage growth assumption is used to project final average salary and for total wage growth. Mr. Wade stated that a small change in the wage growth assumption would not change contribution rates much.

Mr. Wade stated MCERA's lowering of the discount rate to 7% based on its last Experience Study was reasonable and prudent. The very latest median discount rate for the majority of public retirement systems is 7.38%, he said, and for California retirement systems, 7% is a common discount rate.

In summary, Mr. Collier stated the Cheiron results for the June 30, 2017 Actuarial Valuation and Experience Study satisfy the relevant standards of practice. There are no recommended changes that would have a material impact on the overall results. He listed

changes to be considered which are included after the recommended changes in the audit report.

Trustee Werby asked about the different smoothing methods mentioned by Mr. Collier, who explained that the traditional smoothing mechanism is to smooth assets. MCERA recognizes investment gains or losses immediately in assets but phases in and out changes that impact the contribution rates.

It was M/S Block/Silberstein to accept the Actuarial Audit of the June 30, 2017 Valuation and 2017 Experience Study.

AYES: Block, Cooper, Given, Gladstern, Klein, Murphy, Silberstein, Thomas, Werby
NOES: None
ABSTAIN: None
ABSENT: None

Trustee Block asked about the allocation of assets to employers. In response, Mr. Collier said the different methodologies used by the three main employer groups are reasonable. Mr. Schmidt discussed the different methods of allocating assets to the three valuation groups and the history of this process. Staff and the actuary will consider the change to the valuation report to add new disclosures about the method of allocating assets to the different valuation groups. Mr. Schmidt expressed appreciation to Milliman for their work on the actuarial audit.

2. Preliminary Actuarial Valuation Results June 30, 2018 – Cheiron, Graham Schmidt
Presentation of preliminary results for the actuarial valuation

Mr. Schmidt presented preliminary results for the June 30, 2018 actuarial valuation. Last year the actuarial valuation as of June 30, 2017 incorporated new assumptions adopted from the 2014-2017 Experience Study. A Summary of Key Results shows MCERA's preliminary market value of assets increased from \$2,298.9 million to \$2,480.9 million. The preliminary actuarial liability increased by a smaller amount to \$2,847.3 million, resulting in a decrease in the unfunded actuarial liability from \$423.7 million to \$366.4 million. The overall funded ratio for the total Plan improved from 84.4% to 87.1%, and the projected net contribution rate for the Plan dropped by over 2% of pay.

Active membership went up by just under 2%, and one-third are PEPRA members. The Plan is maturing, meaning the ratio of retired to active members will continue to increase. The increase in the active work force resulted in an increase in total payroll, which lowered contribution rates for all three main employer groups. Mr. Schmidt explained that valuation results were driven by the nearly 10% return on assets as compared with the 7.00% assumption that reduced cost by a projected 0.36% of pay (phased in by a similar amount over the next four years). Individual pay increases were very close to assumptions, and payroll growth was higher than expected, decreasing the overall contribution rate by 0.33% of pay. PEPRA members represent approximately 21% of the Plan membership. The increase in PEPRA members reduces the overall Plan costs.

In conclusion, Mr. Schmidt presented employer contribution rates as a result of Milliman audit recommendations that show minimal impact on employer contribution rates. Mr.

Schmidt said Cheiron was asked to update the projection model to include the ability to project future rates for individual employers, and will also be updating the risk dashboard and summary valuation.

3. GASB 67/68 Report (Action) – Cheiron, Graham Schmidt

Consider and take possible action to adopt annual GASB 67/68 Report and Schedules

Mr. Wickman stated five years ago the Governmental Accounting Standards Board (GASB) issued two new statements, GASB 67 and GASB 68. GASB 67 is guidance for what pension systems put into their financial statements, and GASB 68 is directed to employers and their financial statements. MCERA's actuary produces both reports, and today the Board will be adopting the GASB 67 report that affects MCERA's financial statements. The Administrator distinguished the GASB 67/68 financial reports from MCERA's actuarial valuation. Mr. Wickman introduced Actuary Graham Schmidt of Cheiron to present the GASB 67/68 Report.

Mr. Schmidt discussed the summary of key results for GASB 67. The Net Pension Liability (NPL), which is roughly equivalent to the Unfunded Actuarial Liability (UAL) in the annual valuation, dropped significantly from approximately \$369 million to \$330 million. He explained that assets used to measure the NPL are measured as of June 30, 2018 but the Total Pension Liability (TPL) is a rolled-forward calculation using the liability from the June 30, 2017 actuarial valuation.

Mr. Schmidt explained changes in the calculation of the Pension Expense for employers. Before GASB 67/68 went into effect four years ago, Pension Expense equaled the Actuarially Required Contribution (ARC). Now, Pension Expense is a year-over-year balancing item for the employers, he said, adding deferred gains and losses to last year's Statement of Net Position. The result is the Pension Expense is very volatile, more so than the amount the employers are typically required by MCERA to contribute.

Mr. Schmidt stated GASB 68 reports begin with an analysis of collective amounts for assets, Pension Expense, and the Net Pension Liability. Then, schedules are presented setting forth how these and other elements are allocated among employers. Chair Gladstern asked about special districts having more volatility. In response, Mr. Schmidt explained that for smaller employers the proportionate share of assets could be more volatile if they have significant changes in their active membership from year to year.

In response to Trustee Block's inquiry, Mr. Schmidt said the terms *market value* and *fair value* are interchangeable. He explained that liabilities in the GASB 67/68 reports are rolled forward, and assets are the same market value as in the actuarial valuation and then adjusted by contingency reserves.

It was M/S Given/Murphy to adopt the annual GASB 67/68 Report and Schedules as presented.

AYES:	Block, Cooper, Given, Gladstern, Klein, Murphy, Silberstein, Thomas, Werby
NOES:	None
ABSTAIN:	None
ABSENT:	None

D. BOARD OF RETIREMENT MATTERS

1. Administrator's Report

a. Administrator's Update

Retirement Administrator Jeff Wickman reported that the audited financial statements will be presented at the January Board meeting and will be reviewed by the Audit Committee in the interim.

Mr. Wickman stated due to an internal error, the Vision Services Plan premium was not deducted from retirement payroll in November. MCERA has notified affected retirees and will take the deduction out in the January payroll.

Staff are still working on the electronic device upgrade. Some trustees whose iPads will not support the new operating system will receive the new iPad Pro. Everyone else will be contacted to see whether they are good with software upgrades or prefer a new device. Trustee Gladstern is testing the new iPad Pro and reported that the larger screen is nice.

MCERA staff participated in a conference call with CalPERS to discuss issues related to determining reciprocity for MCERA members. The call was productive and resulted in a follow-up review of procedures related to reciprocity verifications.

Mr. Wickman reported Marin County's new project, Marin Compass, is an effort for better engagement with its employees and using data to show how progress is being made on key county initiatives. Mr. Wickman and Ms. Hardesty met with the Compass Team to discuss how MCERA can participate and support the new process. Assistant Retirement Administrator Michelle Hardesty added the initiative provide new training for employees to improve facilitation and data analysis capabilities. Benefits Supervisor Todd Miller will be representing MCERA on the Compass team.

b. Staffing update

Nothing to report.

c. Facility Use Report

Nothing to report.

d. Future Meetings

- January 9, 2019 Board
- January 23, 2019 Investment Committee

2. Standing Committee Reports

a. Governance Committee

1. Proxy Voting

a. Proxy Voting Reports

Proxy voting records of public equity managers for September 30, 2018

Governance Committee Chair Cooper reported the Governance Committee reviewed proxy voting reports for the first half of 2018 that managers presented in the requested summary format comparing proxy votes with the recommendations of Institutional Shareholder Services (ISS) and Glass Lewis.

b. Manager Responses on Proxy Voting Policy Alignment

The Committee reviewed responses to a follow up letter sent to State Street Global Advisors (SSGA) and Dimensional Fund Advisors (DFA) seeking clarification on how these managers voted on CEO pay, independent Chairmen, say on pay, gender diversity, and disclosure of political expenditures. SSGA's response was they were planning to abstain from votes on pay and they provided specific background on their governance approach. DFA responded by pointing out the challenges related to the mutual fund vehicle that MCERA was investing in. Moving forward the new separate account investment would provide greater flexibility to address the concerns. Trustee Silberstein observed that a recently published Harvard study analyzed potential conflicts of interest for managers to exercise their fiduciary responsibilities.

2. New Policies and Charters

a. Charter for Audit Committee (Action)

Review, discuss and take possible action on Governance Committee's recommendation to adopt standing committee charter

Based on the action of the Governance Committee, Governance Committee Chair Cooper recommended that the Board adopt the Audit Committee Charter as presented.

AYES:	Block, Cooper, Given, Gladstern, Klein, Murphy, Silberstein, Thomas, Werby
NOES:	None
ABSTAIN:	None
ABSENT:	None

3. Existing Policies and Charters – Standard Review with Proposed Updates

a. Charter for Finance and Risk Management Committee (Action)

Consider and take possible action to update charter

Mr. Wickman explained that the Charter for the Finance and Risk Management Committee had included Audit Committee functions which have been removed.

It was M/S Murphy/Block to adopt updates to the Charter for the Finance and Risk Management Committee as presented.

AYES: Block, Cooper, Given, Gladstern, Klein, Murphy, Silberstein, Thomas, Werby
NOES: None
ABSTAIN: None
ABSENT: None

The remaining agenda items in this section were considered together.

Based on the action of the Governance Committee, Governance Committee Chair Cooper recommended that the Board adopt updates to the policies and procedures listed below, Agenda Items D.2.a.3.b.-e.

AYES: Block, Cooper, Given, Gladstern, Klein, Murphy, Silberstein, Thomas, Werby
NOES: None
ABSTAIN: None
ABSENT: None

- b. Key Service Provider Performance Evaluation Policy (Action)
Consider and take possible action on Governance Committee's recommendation to update policy
- c. Portable Electronic Device Policy (Action)
Consider and take possible action on Governance Committee's recommendation to update policy
- d. Policy Regarding Actuarial Equivalence Determinations for Modified Retirement and Survivor Allowances (Action)
Consider and take possible action on Governance Committee's recommendation to update policy
- e. Policy Regarding Adoption of Actuarial Economic Assumptions (Action)
Consider and take possible action on Governance Committee's recommendation to update policy

4. Existing Policies – Standard Review without Proposed Updates

Based on the action of the Governance Committee, Governance Committee Chair Cooper recommended that the Board accept the standard review of the policies and procedures listed below, Agenda Items D.2.a.4.a.-g.

AYES: Block, Cooper, Given, Gladstern, Klein, Murphy, Silberstein, Thomas, Werby
NOES: None
ABSTAIN: None
ABSENT: None

- a. Compensation Earnable and Pensionable Compensation Policy (Action)
Conduct standard policy review

- b. Trustee Education Policy (Action)
Conduct standard policy review
- c. Election and Duties of Board of Retirement Officers Policy (Action)
Conduct standard policy review
- d. Facility Use and Reservation Policy (Action)
Conduct standard policy review
- e. Procedures for Hearings on Matters Other Than Disability Retirement (Action)
Conduct standard policy review
- f. Records Retention Policy and Guidelines (Action)
Conduct standard policy review
- g. Timing of Employer Payment of Required Contributions to MCERA Policy (Action)
Conduct standard policy review

b. Finance and Risk Management Committee

- 1. Administrative Budget Fiscal Year 2018/19 Quarterly Review
Consider and review budget for quarter ending September 30, 2018

Finance and Risk Management Committee Chair Murphy noted there was one fewer pay period during the quarter and therefore recorded payroll expenditures for the quarter may be low on payroll. Administrative expenditures are at 18.6% of the budgeted amount for the fiscal year. Salaries and Benefits are at 16.7% of the budgeted amount for the fiscal year. Salaries and Benefits included a one-time payment negotiated as part of collective bargaining and a credit for workers' compensation based on experience. Services and Supplies include payment to the auditor for the annual financial audit. Membership and Dues includes SACRS dues for the fiscal year, and interdepartmental charges are now recorded on an accrual basis.

- 2. Non-budgeted Expenses
Consider and review non-budgeted expenses for the quarter

The single biggest non-budgeted expense is retiree payroll, and legal expenses include the Greene case which is still active.

- 3. Quarterly Checklist
Consider, review and updates on the following:

- a. MCERA educational and event-related expenses

Trustee and Event-related expenses will include all event expenses going forward.

b. Continuing Trustee Education Log

Continuing trustee education hours are posted quarterly, and requirements are being met.

c. Other expenses per Checklist Guidelines

Credit card expenditures include a legal identifier required by Wellington every year.

d. Variances in the MCERA administrative budget in excess of 10%

See discussion above.

e. Vendor services provided to MCERA

Nothing to report.

f. MCERA staffing status

MCERA is fully staffed with the hiring of Benefits Assistant Lori Detwiler.

g. Internal controls, compliance activities and capital calls

In the private equity program, MCERA received about \$9 million in distributions and paid almost \$6 million in capital calls during the quarter.

h. Audits, examinations, investigations or inquiries from governmental agencies

See Committee minutes.

i. Other items from the Administrator related to risk and finance

See Committee minutes.

The Information Technology Security Assessment report is scheduled for the next Committee meeting.

4. iPad Applications

Consider and discuss the use of applications for electronic devices

Committee Chair Murphy requested further discussion on WiFi access, Office 365, and accessing Board meeting packets with personal devices. One of her concerns with using the iPad is not being able to access WiFi on the train. Syd Fowler explained that software upgrades will include adjusting website restrictions for better WiFi access, and the new iPad Pro has cellular capability. Office 365 is a standard countywide upgrade that includes Word and Excel and will allow for more efficient management of the electronic devices. Staff will work with IST to test document protection software, and Trustee Gladstern is testing a new iPad Pro. Upgrading to the iPad Pro is optional, assuming iPads in use are compatible with the latest operating software.

3. Trustee Comments

a. Educational Training: Reports by Trustees and Staff

Trustee Murphy reported one focus of the SACRS fall conference was diversity on corporate boards. Several women speakers addressed ways to build a culture of diversity into companies. Another highlight was millennial behaviors, such as how they choose companies to work for, and the tendency for some millennials to move back to the suburbs. Other topics included solving the problem of new technologies outpacing the ability to train workers, human trafficking in the supply chain, and gun manufacturers. Trustee Werby also attended the SACRS conference and learned there is a macroeconomic trend of new technologies resulting in an increase in supply, thereby leading to more wealth and economic growth. He noted real estate valuations are high and incremental returns moving forward will depend on creating efficiencies and reducing waste.

Chair Gladstern reported the SACRS conference was worthwhile. At the SACRS Legislative Committee it was reported that the Orange County Employees' Retirement System withdrew its request to increase trustee stipends from \$100 per meeting to \$200. Mr. Wickman attended a CalAPRS Board meeting where programs for the coming year are reviewed and assignments are made. The Administrator volunteered for the Administrators' Institute, to serve as liaison for the Attorneys' Round Tables, and as a member of the Board's Operations Committee.

Benefits Supervisor David Sousa attended the CalAPRS Advanced Course in Retirement Plan Administration that Mr. Wickman said is designed to be more intensive training focused on pension administration.

b. Other Comments

Trustee Block commended Mr. Wickman and his staff for bringing in the actuarial auditor and said he is happy to see the results match closely with those provided by MCERA's actuary, Cheiron. Chair Gladstern noted the actuarial audit may serve as an alternative to issuing a Request for Proposal for actuarial services, since there are few actuaries in the public pension plan universe. Mr. Wickman commended actuarial auditor Milliman for digging in and making recommendations and Cheiron for being receptive to those recommendations.

E. DISABILITY CONSENT AGENDA (TIME CERTAIN: 10:30 a.m.) (Action)

1. Andrew Smith Service-connected Marin County Sheriff

Adopt Administrative Recommendation to grant service-connected disability retirement.

It was M/S Cooper/Werby to adopt the Administrative Recommendation to grant service-connected disability retirement to Andrew Smith.

AYES: Block, Cooper, Given, Gladstern, Klein, Murphy, Silberstein, Thomas, Werby
NOES: None
ABSTAIN: None
ABSENT: None

Mr. Wickman stated staff changed its process to make sure the applicant is notified as soon as the Board approves an application for disability retirement.

Chair Gladstern recessed Open Session for a break at 10:43 a.m. and reconvened the meeting in Closed Session at 10:52 a.m.

Trustee Cooper was excused from the meeting at 10:44 a.m.

Chair Gladstern recessed Closed Session and reconvened the meeting in Open Session at 12:17 p.m.

F. NEW BUSINESS

1. Conference with Real Property Negotiators (Gov. Code sec. 54956.8) (CLOSED SESSION) (Action)

Property: One McInnis Parkway, San Rafael

Agency negotiators: Ron Granville and Scott Pritchett, Woodmont Real Estate Services and Whitney Strotz, Cushman & Wakefield

Under negotiation: Price and terms of potential lease

Persons with whom negotiators may negotiate: WeWork Real Estate LLC

Chair Gladstern reported that the Board rejected the proposed Letter of Intent with WeWork Real Estate LLC for a lease at One McInnis Parkway by a vote of 8-1. Trustee Cooper was absent. Trustee Piombo voted in place of Trustee Cooper. Motion was by Trustee Werby and seconded by Trustee Block. Voting for the motion were Trustees Block, Given, Gladstern, Klein, Murphy, Silberstein, Thomas, and Werby. Trustee Piombo voted against the motion.

2. Fiduciary Liability Insurance (Action)

Consider and take possible action on selection of fiduciary liability insurance provider

Administrator Wickman reported that MCERA's current provider Euclid/Hudson Insurance Company (Hudson), provided a proposal to renew fiduciary liability insurance coverage for the coming year. The current policy expiration of December 10, 2018 was extended by Hudson for three days at no additional premium to give the Board additional time to consider the renewal proposal. Mr. Wickman reported counsel had a conversation with Hudson about the proposed increase in retention outlined in his memo that resulted in Hudson agreeing to reduce the retention from \$25,000 to \$15,000. The proposed insurance premium is \$68,288 for MCERA, with trustees paying the waiver of recourse premium of \$25 each. Mr. Wickman recommended approval of the Hudson proposal, as we have had good coverage by Hudson for prior legal expenses. Counsel Dunning noted some of the cases have been resolved and Hudson was reasonable in keeping the retention to \$15,000, which she said is consistent with other providers and was only a \$5,000 increase from the prior year.

It was M/S Given/Werby to select Euclid/Hudson Insurance Company as the fiduciary liability insurance provider, subject to revised agreed-upon retention terms as noted.

AYES: Block, Given, Gladstern, Klein, Murphy, Piombo, Silberstein, Thomas, Werby
NOES: None
ABSTAIN: None
ABSENT: Cooper

3. Future Meetings

Consider and discuss agenda items for future meetings

Chair Gladstern invited the trustees to recommend topics for future meetings.

G. OTHER INFORMATION

1. Training Calendar (Action)

It was M/S Murphy/Thomas to approve the Training Calendar as submitted.

AYES: Block, Given, Gladstern, Klein, Murphy, Piombo, Silberstein, Thomas, Werby
NOES: None
ABSTAIN: None
ABSENT: Cooper

2. Keeping in Touch

December Issue, Association of Retired Employees newsletter

H. CONSENT CALENDAR (Action)

It was M/S Piombo/Klein to approve the Consent Calendar as submitted.

AYES: Block, Given, Gladstern, Klein, Murphy, Piombo, Silberstein, Thomas, Werby
NOES: None
ABSTAIN: None
ABSENT: Cooper

CONSENT CALENDAR
MCERA BOARD MEETING, WEDNESDAY, December 12, 2018

NOVEMBER 2018

RETURN OF CONTRIBUTIONS		
Irene Dashevsky	Refund of Contributions (termination)	\$ 12,627.57
Marian Esver	Refund of Contributions (termination)	\$ 44,280.72
Sarah Foster	Refund of Contributions (termination)	\$ 53,251.45
Kayla Thomas	Refund of Contributions (termination)	\$ 4,590.63
William Webster	Refund of Contributions (termination)	\$ 5,024.09

BUYBACKS		
Eleanor T. Boldrick		\$ 2,668.14
Lisa R. Jack		\$.....200.75
Nuvia Urizar		\$ 249.28

NEW RETIREES	
Jeannie Damazio	County of Marin - Health & Human Services
Janie Daniel	County of Marin - Health & Human Services
Kathleen Fontez	County of Marin - District Attorney
Margaret Halladin	County of Marin - Community Development Agency
Christine Holsen	City of San Rafael
Patricia Howell	County of Marin - Retirement
Joyce McCarthy	City of San Rafael
Iris Mutio	County of Marin - Health & Human Services
William Olson	County of Marin - Probation
David Rouslin	County of Marin - Registrar of Voters
William Tuikka	City of San Rafael

DECEASED RETIREES	
Eljo Abrami	County of Marin - Beneficiary
James Burdick	County of Marin - Health & Human Services
John Childers	County of Marin - Assessor-Recorder-County Clerk
Donald Duranto	County of Marin - Department of Public Works
Dorothy Fraser	County of Marin - County Counsel
James Richard Gearhart	County of Marin - Human Resources
Evelyn Hansen	County of Marin - Probation
Norma Haslam	County of Marin - Probation
Joan McCarthy	County of Marin - Assessor-Recorder-County Clerk
John Mandler	City of San Rafael
Christine Rossi	City of San Rafael
Sally Williams	County of Marin - Health & Human Services
Beverly Yee	Marin Superior Court

CONFERENCES/SEMINARS	
SACRS Fall Conference	Trustees Cooper, Gladstern, Murphy, and Werby Counsel Dunning

There being no further business, Chair Gladstern adjourned the meeting at 12:30 p.m.



Maya Gladstern, Board Chair



Laurie Murphy, Secretary