

A. OPEN TIME FOR PUBLIC EXPRESSION

Note: The public may also address the Board regarding any agenda item when the Board considers the item.

Open time for public expression, from three to five minutes per speaker, on items not on the Board Agenda. While members of the public are welcome to address the Board during this time on matters within the Board's jurisdiction, except as otherwise permitted by the Ralph M. Brown Act (Government Code Sections 54950 et seq.), no deliberation or action may be taken by the Board concerning a non-agenda item. Members of the Board may (1) briefly respond to statements made or questions posed by persons addressing the Board, (2) ask a question for clarification, or (3) provide a reference to staff for factual information.

No public comment.

B. BOARD OF RETIREMENT MATTERS

1. Administrator's Report

a. Administrator's Update

Mr. Wickman reported that every two years MCERA participates in the County of Marin's employee survey. MCERA uses the survey results to identify areas where we can improve operations, communications or services. Mr. Wickman will provide the Board with a summary of the results once available.

Mr. Wickman, Assistant Administrator Michelle Hardesty, Administrative Assistant Sharika Hemphill, and Benefit Supervisor David Sousa completed Cardiopulmonary Resuscitation (CPR) training which included how to use a defibrillator. Mr. Wickman reported that MCERA will look at purchasing a portable defibrillator for the office.

b. Staffing update

The position to replace the Chief Financial Officer position is under consideration by the Human Resources Department.

c. Facility Use Report

No facility use to report.

d. Future Meetings

- April 17-18, 2017 Strategic Workshop
- April 25, 2017 Governance Committee
- May 10, 2017 Board

2. Ad Hoc Committee Reports

a. Ad Hoc One McInnis Committee

The Ad Hoc One McInnis Committee, Trustees Bolger, Given and Piombo, met with Mr. Wickman to discuss potential impacts on One McInnis as a result of the new SMART train and utilization of space within the property. The Administrator expects increased foot traffic and potential parking congestion once the train is running. Mr. Wickman recommended that the current fence along the southern perimeter be extended around the property on Civic Center Drive and McInnis Parkway. He also recommended working with the property manager to study ways to address any parking lot issue that could arise. Chair Bolger asked that aesthetics be considered when extending the fence.

The Committee discussed maximizing the use of office space in the building. The Committee asked Mr. Wickman to work with the property manager to develop options for consideration at a future meeting. Responding to Trustee Gladstern's inquiry, Mr. Wickman indicated consolidating MCERA staff into the north facing part of the building would be possible but it would result in giving up space that is currently heavily utilized.

3. Trustee Comments

a. Educational Training: Reports by Trustees and Staff

Trustee Murphy attended the CalAPRS Advanced Principles of Pension Management for Trustees course at the University of California at Los Angeles. Topics included policy-focused boards with Tom Iannucci and economic forecasts related to the new presidential administration in Washington, D.C. Tracking the performance of managers who were not hired, the importance of asset allocation, and good governance practices by investment teams were additional topics of the course.

b. Other Comments

Trustee Shore suggested Callan Associates provide an educational session on how investment performance is calculated and shared a related article with the Board.

Chair Bolger directed deliberations to **Agenda Items E, Other Information, and F, Consent Calendar.**

E. OTHER INFORMATION

1. Training Calendar (Action)

It was M/S Gladstern/Given to approve the Training Calendar as submitted.

AYES: Bolger, Cooper, Given, Gladstern, Murphy, Shore, Silberstein, Stevens, Thomas
NOES: None
ABSTAIN: None

ABSENT: None

2. Keeping in Touch

April Issue, Association of Retired Employees newsletter

F. CONSENT CALENDAR (Action)

It was M/S Gladstern/Given to approve Consent Calendar as submitted.

AYES: Bolger, Cooper, Given, Gladstern, Murphy, Shore, Silberstein, Stevens, Thomas

NOES: None

ABSTAIN: None

ABSENT: None

CONSENT CALENDAR

MCERA BOARD MEETING, WEDNESDAY, APRIL 12, 2017

MARCH 2017

RETURN OF CONTRIBUTIONS		
Jed Douglas	Refund of Contributions (termination)	\$1,800.75
Linda Howard	Refund of Contributions (termination)	\$9,199.04
Todd Coleman	Refund of Contributions (termination)	\$6,024.79
Vickie Lewis	Refund of Contributions (termination)	\$4,277.81

BUYBACKS	
Charlotte Jourdain	\$1,082.51
Giao Nguyen	\$16,027.26
Daniel Carr	\$4,197.37

NEW RETIREES	
Michele Boyer	County of Marin - Probation
Roxann Spilman	County of Marin - H&HS
Christopher Bramham	County of Marin - Parks
Willie Payton	County of Marin - Assessor-Recorder
Robert Roberts	County of Marin - Sheriff
Kevin Tinsley	County of Marin - Environmental Health
Margaret Grosch	County of Marin - Department of Finance
Wojciech Zaborowski	County of Marin - DPW
James Byrnes	County of Marin - Fire

DECEASED RETIREES

Kathryn Zaro	County of Marin - Beneficiary
Charles Murphy	County of Marin - DPW
Patricia Bruck	County of Marin - Library
James Lacy	County of Marin - Assessor-Recorder
Virginia Webb	County of Marin - Probation
Paul Sheehan	County of Marin - Fire
Barbara Antezana	Courts
Eileen Bortfield	City of San Rafael - Beneficiary
Wojciech Zaborowski	County of Marin - DPW
Maurice Lupini	County of Marin - Beneficiary

CONFERENCES/SEMINARS

CalAPRS General Assembly

Trustees Gladstern and Silberstein; Administrator Wickman

CalAPRS Advanced Principles of Pension Management

Trustee Murphy

Chair Bolger recessed Open Session for a break at 9:29 a.m. and reconvened in Closed Session at 9:40 a.m.

Chair Bolger recessed Closed Session and reconvened the meeting in Open Session at 10:46 a.m.

C. CONSIDERATION OF AND ACTION ON NON-CONSENT AGENDA DISABILITY RETIREMENT APPLICATIONS (TIME CERTAIN: 9:30 a.m.) (CLOSED SESSION)
(Action)

[Any non-Consent Agenda disability retirement application, whether pulled from the Disability Consent Agenda or originally agendized as a non-Consent agenda item, will be considered in Closed Session unless the applicant specifically waives confidentiality and requests that his or her application be considered in Open Session.]

1. Paul Higgs Service-connected Marin County Sheriff

Consider and take possible action on Administrative Law Judge’s proposed findings of fact and recommended decision to grant service-connected disability retirement application.

2. Viviana Greene Service-connected Community Development Agency

Consider and take possible action on Administrative Law Judge’s proposed findings of fact and recommended decision to deny service-connected disability.

Chair Bolger reported that the Board adopted the Administrative Law Judge’s proposed findings of fact and recommended decision to grant Paul Higg’s application for service-connected

disability retirement by a vote of 9-0. Motion was by Trustee Cooper and seconded by Trustee Shore. Voting for the motion were Trustees Bolger, Cooper, Given, Gladstern, Murphy, Shore, Silberstein, Stevens and Thomas.

Chair Bolger reported that, by a vote of 8-1, the Board referred Viviana Greene's application for service-connected disability retirement back to the Presiding Judge of the Office of Administrative Hearings for consideration of Plaintiff's post-hearing challenge to the Administrative Law Judge who presided over Ms. Greene's hearing. Motion was by Trustee Given and seconded by Trustee Shore. Voting for the motion were Trustees Cooper, Given, Gladstern, Murphy, Shore, Silberstein, Stevens and Thomas. Voting against the motion was Trustee Bolger.

D. NEW BUSINESS

1. SACRS Voting Delegate (Action)

Select delegate and alternate delegate to vote on MCERA's behalf at the 2017 SACRS business meeting May 19, 2017

Chair Bolger recommended Mr. Wickman and Trustee Gladstern serve as delegates to the SACRS May meeting.

It was M/S Given/Thomas to select Retirement Administrator Jeff Wickman and Trustee Maya Gladstern to serve as delegate and alternate delegate, respectively, at the SACRS May meeting.

AYES: Bolger, Cooper, Given, Gladstern, Murphy, Shore, Silberstein, Stevens, Thomas
NOES: None
ABSTAIN: None
ABSENT: None

a. SACRS Business Meeting Agenda

Mr. Wickman reported that the only action item for the SACRS business meeting was the approval of changes to the bylaws. He recommended that the Board direct the delegate to vote in favor of the changes. Chair Bolger affirmed the Administrator's recommendation to vote in favor of proposed SACRS bylaw changes.

2. Voting Instructions to MCERA Delegate re SACRS Board of Directors (Action)

The Administrator reported SACRS has presented the Nominating Committee's final slate of officers and write-in candidates. Letters from each write-in candidate are included in meeting materials. In particular, Mr. Art Goulet put his name in only for the Secretary position.

It was M/S Gladstern/Stevens to ratify the SACRS Nominating Committee's 2017-2018 Slate of Directors.

AYES: Bolger, Given, Gladstern, Murphy, Silberstein, Stevens, Thomas
NOES: Shore
ABSTAIN: Cooper

ABSENT: None


3. Future Meetings

Consider and discuss agenda items for future meetings

No discussion.

There being no further business, Chair Bolger adjourned the meeting at 11:11 a.m.


Bernadette Bolger, Chair


Roy Given, Secretary